



सत्यमेव जयते

Government of India

Ministry of Textiles

Indian Institute Of Handloom Technology- Fulia

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PREAMBLE:

a) INTRODUCTION:

Indian Institute of Handloom Technology, Fulia is a Central government run Public Institute working under O/o the Development Commissioner of Handloom for providing higher education in Handloom Sector. The institute was established on August, 2015 at Fulia, which is situated in Nadia district in West Bengal. There are other five IIHTs working under DC Handloom and four State run IIHTs who are also working for the same purpose. At present IIHT Fulia provides a Three years Diploma course on Handloom and Textile Technology. Presently the total intake is 33 students per year (17 from West Bengal, 13 from Bihar and 3 from Jharkhand, in which 20% of total seats are reserved for the weavers community.)

This institute has started its academic activities in the year 2015-16 and it ensures enthusiasm for working in Handloom and Textile sectors across the country among the students who are coming from West Bengal, Bihar and Jharkhand mainly. Due to its expertise in providing curriculum at skill training on handloom & Textile Technology and seamless learning experience, students certainly becomes industry ready. Also the course includes maximum practical workshop training and Management & Entrepreneurship as subject, hence the students become able to be an entrepreneur too.

b) Technical Education and Industry scenario of West Bengal:

Presently in West Bengal there are 183 polytechnic colleges providing **Diploma** courses on several **Technical Education**, out of which 73 is State Government run and rest are government sponsored and self financed. But out of these 183 polytechnic colleges, no college provides Diploma course on Handloom & Textile Technology. Especially in Districts like Nadia, Murshidabad, Malda where a large number of people belongs to Handloom and Textile sector as per their occupation, a course on Handloom or Textile Technology was much needed for the development of Handloom sectors in this area.

If we consider the Handloom and Textile sector scenario of West Bengal, according to Press Information Bureau by Central Government of India it was stated that as per 4th All India Handloom Census (2019-20), there are 283404 handlooms and 366656 handloom weavers in the State. 25 Block Level clusters have been sanctioned and a sum of Rs. 9.02 crore has been released covering 26793 beneficiaries. One Mega Handloom Cluster has been sanctioned for Murshidabad district of the State. Co-operative spinning Mills and Weaving mills are working with the help of the state government.

In case of private sectors, Jayashree Mills, run by Aditya Birla group is one of leading textile company running in West Bengal. There are some other groups like Bishnu Cotton Mills, Jayram Mills, Kessar etc are working as private groups who are involved in Textile production in the state. Also Garments and Apparels companies like Rupa, Fab India, Kothari, Madura Coats, SGS etc are working across the state, which can be a good career option for the textile students. Previously a lot of Jute industries were operational, but later reduced in numbers due to lack of economical viability.

Handloom weavers of Shantipur, Fulia are famous for producing Tangail and Jamdani sarees, Muslin is famous from Murshidabad district. So this area contributes a major portion of handloom production across the state.

THE PROMOTING BODY

This is the first IIHT to be formed in West Bengal, which works under Ministry of Textiles, GOI. Also this is 6th IIHT in India which has been set up in the XII five-year plan of GOI. The State Government of West Bengal has provided space in newly constructed building of ITI, Fulia for the Institute. Department of Expenditure, Ministry of Finance has accorded approval to the creation of 19 posts for IIHT, Fulia on 28/10/2014.

The following body is responsible for deciding important policies in respect of academic, financial and administrative functions of the Institutes.

The Governing Body:

a. Introduction to its Genesis & Details including background:

The Governing body of IIHT Fulia works under Office of the Development Commissioner of Handloom. The Office is headed by the Development Commissioner for Handlooms. It implements various schemes for the promotion and development of the handlooms sector. Its spread includes 28 Weavers' Services Centres (WSCs), 06 Indian Institutes of Handloom Technology (IIHT) and the enforcement machinery for the implementation of the Handlooms (Reservation of Article for Production) Act, 1985. Governing Body consist of following which look after the all activity related to important policies in respect of academic, financial and administrative functions of all six central Indian Institute of Handloom Technology and four state Government Indian Institute of Handloom Technology. Governing Body consist of following members, which look after the all activity related to important policies in respect of academic, financial and administrative functions of

all six central Indian Institute of Handloom Technology and four state Government Indian Institute of Handloom Technology ,this is body is organized with the following members:

Development Commissioner for Handloom	Chairman
Director General, NIFT, New Delhi	Member
Secretary (Handlooms) Govt. of West Bengal	Member
Director (Handlooms) Govt. of Tamil Nadu	Member
Director (Handlooms) Govt. of Jharkhand	Member
Deputy Secretary/Director (Finance), MOT	Member
Prof. A K Gupta, Deptt. Of Textile Technology, IIT, New Delhi	Member
Head of Textile Technology, IIT, Delhi	Member
Representative of all India Council of Technical Education, New Delhi	Member
Director, IIHT, Jodhpur	Member
Director, IIHT, Salem	Member
Director, IIHT, Varanasi	Member
Director, IIHT, Guwahati	Member
Director, IIHT, Bargarh	Member
Director, IIHT, Fulia	Member
Principal, SPKM IIHT, Venkatagiri	Member
Principal, KHTI, Gadag	Member
Principal, IIHT, Champa	Member
Principal, IIHT, Kannur	Member
ADC/DDC- In-Charge of IIHTs	Member Secretary

b. Activities of The governing body including a listing of major Educational promotion activities undertaken by it in the past:

The main activity of the Governing body is to look after the all activity related to important policies in respect of academic, financial and administrative functions of all six central Indian Institute of Handloom Technology and four state Government Indian Institute of Handloom Technology.

Objective and Scope of the Proposed Institution:

a. Objectives of the Institution

1. To lay down the highest possible technical standard of trained manpower for the Handloom Industry and to devise short term and long term training programs for technical personnel to be employed in the handloom sector.
2. To devise channels of service in order to built up the closest possible liaison between the Institutes and handloom production units.
3. To undertake experimental and research programs.

b. General and Technical Education Scenario Of the State

Presently, West Bengal has so many of Standard Colleges and Universities through which general Education (such as separate subjects of Arts, Science and Commerce) is being provided to the students.

Autonomous Bodies such as Jadavpur University, Presidency University, Calcutta University etc. are the pioneer Institutes for providing World Class Education in general category.

Universities like Vishva Bharati also contributing towards development in general education system.

In case of Technical Education **MAKAUT** is providing technical education at **graduation** level with WBSCTE at under graduate (Diploma) level. About 120 engineering are offering **Bachelor of technology** courses in separate stream out of which 20% Run by state government and rest all are self Financed. Calcutta University, Jadavpur University also provides Technical Education

For B. Tech in Textile Technology West Bengal has Three following Institutes

1. Government College of Engineering and Textile Technology Serampore
2. Government College of Engineering and Textile Technology Beharampore
3. Institute of Jute Technology Kolkata

Presently in West Bengal there are 183 polytechnic colleges providing **Diploma** courses on several **Technical Education**, out of which 73 is State Government run and rest are government sponsored and self financed. But out of these 183 polytechnic colleges, no college provides Diploma course on Textile or Handloom Technology. Specially in Districts like Nadia, Murshidabad, Malda where a large number of people belongs to Handloom and Textile sector as per their occupation, a course on Handloom or Textile Technology was much needed for the development of Handloom sectors in this area.

c. Status at Entry Level

For the course Diploma in Handloom & Textile Technology class 10 result is mandatory and essential qualification at the entry level. Each year around 25 lakhs student appear in Class 10th exam combining West Bengal, Bihar And Jharkhand. This particular course demands 60%+ marks in class 10th exam, hence a large number of students are eligible for this course as more than 40% (in average) of students appeared in examination secure more than 60% marks. Also this institute is situated in the prime Handloom belt of West Bengal, Fulia, Shantipur area, so this contribute to a maximum number of candidates who are interested to join this course. As Fulia is nearer from Murshidabad, Malda and

Purba Bardhaman district, where the maximum amount of handloom weavers reside, it will be beneficial for their children also to join this course for development of handloom and weaving.

d. Scope of the Institution vis-à-vis The Industrial Scenario and Education Facilities already available in the state.

As per the present Education Facility only three Institute provide B. Tech in Textile Technology in West Bengal for which students have to pass class 12th Examination. But there is no any other institute to provide Diploma Course in Handloom and Textile Technology except IIHT FULIA. Also the essential qualification for this course is class 10th examination. Hence for the interested 10th pass students this course may provide a

very useful way to become a technocrat. Since this area is a handloom belt, local weaver families and their children also will get the scope to get admission in this course and to get developed as technologist or entrepreneur.

The sole purpose of IIHT is to provide the technical manpower to the handloom and textile industry. West Bengal is having growing textile market and as an economic trade & industrial activity, the handlooms here occupy a place second only to agriculture in providing livelihood to the people and emphasis for the Handloom & Textiles Sector. This Institute will help to provide sufficient number of textile technologist for Textile Sector as well as for the development of Handloom sector by providing proper training method and teaching industrial application technique.

Academic Programmes:

a. Basic Academic Philosophy of the Institution:

Basic Academic Philosophy of this Institution is to provide high quality technical education to the students, so that they can become technical experts in Handloom & Textile sector. Also by providing individual attention and by insulating the values of character building, this Institute helps the students to face technological and environmental global changes. This Institute is committed to undertake research and development programs for its sustainable growth and to maintain close liaison with the industry, to educate the students to become enlightened professional to lead the handloom and textile industry in future.

This Institute will guide the students by providing application based industrial training specialized on Handloom and Textile sector. Also by creating a transparent and honest environment for education, this institute will help the students to develop corruption free work practice with strong moral character.

b. Types of Programmes:

At present only one professional course is being conducted here, which is **Diploma in Handloom & Textile Technology**. This institute is established in academic year 2015-16 and offering three year Diploma in Handloom & Textile Technology (DHTT) course. Three Years (First Year: Yearly pattern and II & III Year: Semester Pattern), however maximum duration for completing the backlog papers is five years, Total 33 intakes. The admission seat allotments for different states are given below:

Serial Number	State	Seats	Marks
1	WEST BENGAL	17	Respective state governments will follow their reservation policies for SC/ST/OBC etc. In addition to above, minimum 20% of the total seats allotted to the state are reserved for candidate belonging to the weavers community.
2	BIHAR	13	
3	JHARKHAND	3	

Reservation:-

The respective State Governments will follow their reservation policies for SC/ST/OBC etc. In addition to above, minimum 20% of the total seats allotted to the states are reserved for candidates belonging to Weavers Community. Shortfall if any will be met out from the candidates other than weaver's community.

c. Phase wise Introduction of Programmes and Intake:

At present there is only one program available in this institute which is **Diploma in Handloom & Textile Technology**. Intake capacity is 33 students per year for this course at present and with a proposal to 60 in take in future. Following is the admission procedure of intake for this course.

Admission Process for Diploma in Handloom and Textile Technology

1. The process of admission is initiated by sending an intimation letter to State Government along with Eligibility Criteria and Application format for advertisement in media for sponsoring the candidate. Intimation is sent to State Govt. for initiating admission process in the month of March, generally in the last week.
2. Advertisement inviting application from the potential candidates is issued in various editions of two or more leading newspapers of which one should be of regional language, other mode of wider publicity - by the State Government.

3. On receipt of applications from the candidates, the state government prepares and finalises the merit list subject to satisfying the qualifying standard and other eligibility conditions and depending on state reservation policy. Director Institute or his representative is a member in the committee constituted by the State Government for preparation/ finalization of merit lists. The merit list so prepared is forwarded to Director, Institute.
4. On receipt of the Merit List along with the applications of the candidates from the State Government, it is examined and verified in terms of Eligibility Criteria.
5. The Letter for Counseling is issued in order of merit to the candidates (in a ratio 1:3) giving them a time period of approximately 10 - 15 days for reporting for Counseling.
 - i. The letter for Counseling includes:
 - ii. Declaration by the student
 - iii. Form of Certificate of Physical Fitness
 - iv. Form of Stipend Bond
 - v. Details of fees required to be deposited including mess advance for 5/10 months.
 - vi. No T.A/D.A is given to candidates for attending the Counseling. On reporting for Counseling, verify the originals submitted by the student along with application and enclosures for acceptance as per Admission check list (Format).
 - vii. The candidates are also required to produce the following Certificates/ testimonials in original along with one attested copy of each at the time of Counseling and admission.
 - viii. Certificates and mark sheet for the qualifying examination on the basis of which the admission to first Semester of DHTT is sought.
 - ix. Certificates for date of birth
 - x. Caste Certificate from the Competent Authority (for reserved category)
 - xi. Domicile Certificate.
 - xii. Transfer/School leaving Certificate from Institution last attended
 - xiii. 4 nos. latest passport size photograph similar to that pasted in the Application form.
 - xiv. Stipend Bond
 - xv. Certificate of physical fitness
 - xvi. Declaration by the student (in case of hostellers) duly signed by the candidate and countersigned by his/her Parents/Guardian.

6. After verification of original documents duly filled up Admission Check list is placed to the Counseling committee along with Original Application and relevant certificates for approval of provisional admission.
7. Counseling committee comprises of Director/Officer In charge, Asstt. Director (Admn.)/Sr. Lecturer/Any other Gazetted officer and Director of Handlooms & Textiles of the concerned State or his representative.
8. After the Counseling followed by approval for provisional admission the candidates are required to fill up Admission form (Format) to make necessary payments fully in cash/Demand Draft as prescribed on the date of Counseling itself. Part payment will not be accepted under any circumstances. If a candidate fails to pay the fees, immediately after the seat is offered to him/her, the offer will be withdrawn and the seat will be allotted to the next candidate in the Merit list. In case a candidate drops out after taking admission, his/her full fee will be forfeited.
9. A candidate who fails to appear in person on the notified date and time for Counseling, shall forfeit his/her claim for the seat offered to him/her and such seat will be offered to the next candidate in the merit list.
10. Vacancies arising due to cancellation/any other reason for admission to first semester of DHTT course, will be calculated and notified for second Counseling and invite the remaining candidates who could not get a chance in the first Counseling in the ratio of 1:3 maximum.
11. In the event of two candidates securing identical marks in aggregate then the candidate who had secured more marks in the Science subject will stand higher in the merit.
12. If under extra ordinary circumstances the above conditions also remain identical, the eligible candidate having less age will be on higher merit. However, even if this also remains identical, the alphabetical order of the name of the candidates will be criteria for merit i.e. English alphabet A to Z.
13. In case any discrepancy in submission of documents by the candidate, the student is admitted on the provisional basis providing a reasonable time by competent authority to submit the same, failing which the admission is treated as cancelled.
14. A time schedule of Counseling/admission every year is as under:

S. No	Activity	Schedule
1.	Publishing of Advertisement in local News Papers by the States	10th May
2.	Receipt of filled application by respective State	10th June

3.	Submission of Merit list of eligible candidates to Director IIHT by the State government	2nd-3rd Week of June
4.	First Counseling	1 st -15 th July
5.	Reporting to IIHT by the admitted candidates	16 th July
6.	Second Counseling and Third Counseling, if necessary.	16 th -31 st July
7.	Dispatch of status of admission as on 31 st July by IIHT concerned to DCHL, New Delhi	31 st July

d. Target Date for Start of Academic Programmes:

Generally the Academic programs for the Fresh batch (1st year), starts after their counseling /admission process is completed, which is scheduled from 1st-31st of July every year as per academic schedule. The admission process starts from mid may, and continue up to middle of July generally, in which the following processes are included:

e. Central Computing Facility:

This Institute has centralized Computing facility, which consists of computer laboratory (Having capacity of 20 computers at present), internet enabled Computers in each department or section including administrative section. This Institute is maintaining a digital projector classroom also for special purpose teaching programs and projects. All total 40 computers including computer laboratory are available here.

f. Central Library :

IIHT Fulia is having a central library which has an availability 292 titles and 1529 books at present. The library system is digitally maintained by particular software. The central library is having books on every required subjects related to the course, and also on administrative & competitive examination topics. The library having the multimedia, print out and photocopy facility. Every year, budget is sanctioned for purchasing of new books based on availability and requirements of books.

g. Central Workshop :

The Institute is having workshops cum laboratories for Weaving. Chemical Processing, Textile Testing. Engineering Drawing and Mechanics etc. Weaving section is primarily divided into 4 areas, Preparatory section, Handloom section, Jacquard section and Power loom section. In Weaving section, from basic warping devices along with handlooms to Dobby and Jacquard looms are available with all required equipment and materials, which is maintained in good condition. Similarly in Chemical Processing section all the chemical equipment and chemicals are available as per the requirement. Testing, Engineering Drawing etc sections are also well equipped and are in good working condition.

h. Central Instrumentation Facility:

Auditorium Instrumentation facility, overhead Projectors and Sound system and mic for the class rooms as per requirement will be available in the new building area. Also sufficient amount of stock of spares will be available in case of requirement.

i. Scholarships:

Students from 1st year to 3rd year, presently receiving an amount of 1250/- as stipend from both State Government and Central government. So an amount of 2500/- monthly is being received by the students which is based on their attendance.

j. Preventive measures of ragging:

Presently IIHT Fulia having two committees for taking preventive measures. They are as following:

- 1) Anti- ragging Committee
- 2) Anti –ragging squad Committee

No scenario of ragging is allowed inside the college campus, both of this committee takes care of the matter along with the representatives selected as member from students. Also the Director, Senior Lecturer and Local Police OIC remain as the members of the Anti-ragging committee here.

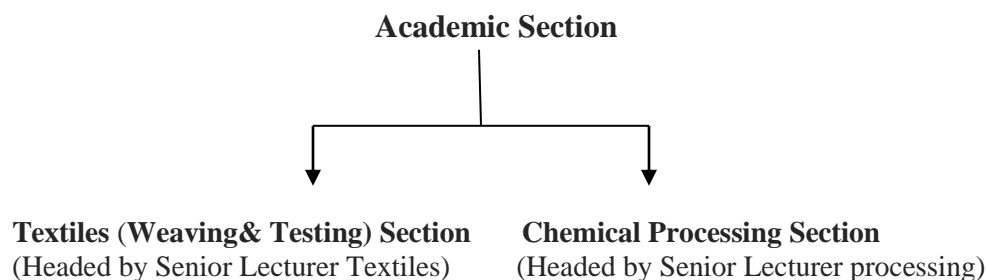
k. Welfare measures for Faculty, Staff and Students:

This college offers several welfare measures for Faculty, Staffs and Students. Annual program, Annual Sport Day, Teachers day, Independence Day, Saraswati Puja etc. are celebrated together by Faculties, Staffs and Students. Yoga and Sports activities are regular here for the students. Also facilities like First Aid treatments, Condolence support is being done by a separate welfare fund which is raised by the students. Discipline and Welfare committee has been formed which controls these measures.

Salient Features of Academic Programs:

a. Classification of Academic Divisions,i.e. Departments, Centres, Schools, central Academic facilities

IIHT Fulia has its Academic Departments as following:



Details of each Academic Department/Centre :

Textiles Section:

Academic Objective of Textiles section is to provide highest level of knowledge to the students on Handloom weaving and power loom weaving along with the different mechanisms of loom as Dobby, Jacquard and modern machineries. Also this section provides practical training on looms and and basic cloth producing technique along with project works. As Textile Testing also comes under this section, theoretical and practical knowledge on Textile testing is also provided by this section. In this section Senior Instructor (Weaving), Demonstrator (Weaving), Lab technicians and Attenders work under Senior Lecturers, who are the Head of This department. This department requires Preparatory, Handloom, Jacquard and power loom laboratory along with Testing laboratory, all of which will be available in new building. At current set up weaving section is having two combined laboratories and one testing laboratories.

Chemical Processing Section:

Objective of the Chemical Processing section is to provide knowledge and training on the chemical processing of textiles, in which processes like Dyeing, Finishing, Printing etc. are being taught with the guidance of the faculties of the department. Practical training and industrial applications are provided and discussed here also. This department is working with Instructor (Processing), Demonstrator (Processing), Lab technicians and Attendants. Presently one common laboratory is available for this section, which will be increased in new set up.

Governance, Academic and Administrative Management:

a. Philosophy of Governance:

The basic Philosophy of the governing body is to develop and maintain the academic excellence of all the IIHTs by implementing the best operational management possible and by ensuring centrally controlled administration. At present all the IIHTs are having common governing body having Development Commissioner for Handloom as chairman. Details of the governing body is as follows:

b. DETAILS OF GOVERNING BODY

Governing Body consist of following members, which look after the all activity related to important policies in respect of academic, financial and administrative functions of all six central Indian Institute of Handloom Technology and four state Government Indian Institute of Handloom Technology

1	Development Commissioner for Handloom	Chairman
2	Director General, NIFT, New Delhi	Member
3	Secretary (Handlooms) Govt. of West Bengal	Member
4	Director (Handlooms) Govt. of Tamil Nadu	Member
5	Director (Handlooms) Govt. of Jharkhand	Member
6	Deputy Secretary/Director (Finance), MOT	Member
7	Prof. A K Gupta, Deptt. Of Textile Technology, IIT, New Delhi	Member
8	Head of Textile Technology, IIT, Delhi	Member
9	Representative of all India Council of Technical Education, New Delhi	Member
10	Director, IIHT, Jodhpur	Member
11	Director, IIHT, Salem	Member
12	Director, IIHT, Varanasi	Member
13	Director, IIHT, Guwahati	Member
14	Director, IIHT, Bargarh	Member
15	Director, IIHT, Fulia	Member
16	Principal, SPKM IIHT, Venkatagiri	Member
17	Principal, KHTI, Gadag	Member
18	Principal, IIHT, Champa	Member
19	Principal, IIHT, Kannur	Member
20	ADC/DDC- In-Charge of IIHTs	Member Secretary

BOARD OF ACADEMIC AFFAIRS:

Board of Academic Affairs (BOAA) is responsible for preparation, revision and updation of the syllabus of Diploma and Post Diploma and within BOAA there are two sub committees responsible for all matter related to examinations i.e. framing of rules, conduct of examinations, appointment of examiners, moderation of question papers, declaration of results, etc.

1	Samrat Mukhopadhyay, Associate Professor, IIT Delhi	Chairman
2	Dr. Vijay dua,HOAA, NIFT, New Delhi	Member
3	Dr. Alok Kumar,Professor,Indian Institute of Carpet Technology Bhadohi (U.P)	Member
4	Dr. Prakash Vasudevan, Director, SITRA	Member
5	Shri Arindam Basu,Director, NITRA, Ghaziabad.	Member
6	Dr. Ravindra D. Kale,Professor, ICT Mumbai	Member
7	Dr. Subhankar Maity,Assistant Professor,Uttar Pradesh Technology Institute, Kanpur.	Member

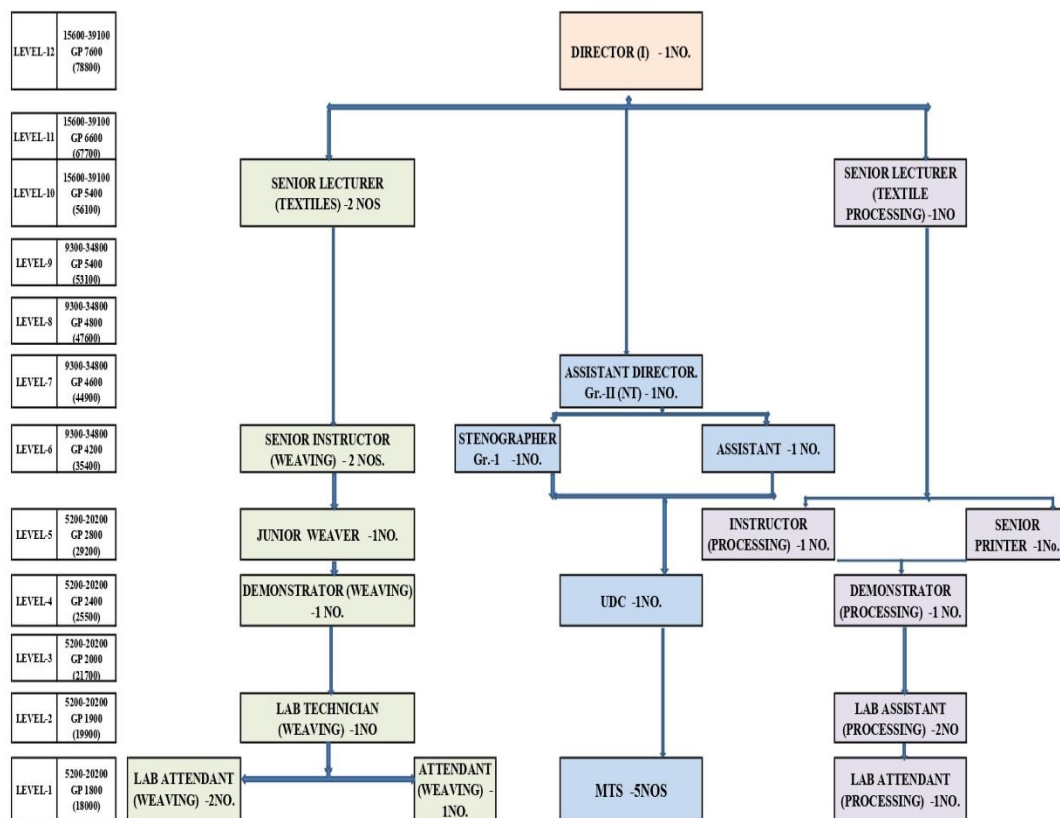
8	Shri M Balaji, Hantex India, Karur	Member
9	Shri N.Sundaram, Adventure India, New Delhi.	Member
10	Director, IIHT, Jodhpur	Member
11	Director, IIHT, Salem	Member
12	Director, IIHT, Varanasi	Member
13	Director, IIHT, Guwahati	Member
14	Director, IIHT, Bargarh	Member
15	Director, IIHT, Fulia	Member
16	Principal, SPKM IIHT, Venkatagiri	Member
17	Principal, KHTI, Gadag	Member
18	Principal, IIHT, Champa	Member
19	Principal, IIHT, Kannur	Member

Linkages In Technical Education :

IIHT Fulia is working under the Development Commissioner of Handloom, along with 5 other Central run IIHTs and 4 state run IIHTs. In this connection the main industrial connection is with the Handloom Weaving sector from all over the country. Similarly the weavers community is mostly linked to this Institute. As after completing DHTT course from this institute, many of the students going for B.tech in some other local technical institutes like Government College of Serampore /Berhampore, hence an intellectual linkage has been formed with these Institutes. Also local Cluster development projects under Weavers Service Centre or West Bengal Handloom Corporations are technically linked to this institute as several Training programs and Projects has been done combined.

c. Organizational structure and chart for day to day operations and Management:

ORGANIZATION CHART OF INDIAN INSTITUTE OF HANDLOOM TECHNOLOGY, FULIA, WEST BENGAL



d. Role and Responsibilities and Requirement of Staffs:

Group- A (Technical) (Gazetted)

- Director -1
- Senior Lecturer (Textiles)-2
- Senior Lecturer (processing)-1

Group- B Technical (Non -Gazetted)

- Senior Instructor (Weaving) -2

Group C (Technical)

- Instructor (Processing) -1
- Demonstrator (Weaving)-1
- Demonstrator (Processing)-1

- Lab Assistant (Processing)-2
- Lab Technician (Weaving)-1
- Lab Attendant (Weaving)-2
- Lab Attendant (Processing) -1

Ministerial Post

- Assistant Director Gr.II
- Stenographer Gr.I
- Assistant
- UDC

RESPONSIBILITIES:

S. No.	Post & Pay scale with GP	Sanctioned Strength	No. of post vacant	Roles and Responsibilities
1.	Director (Level-12) 15600-39100 + 7600	01	00	To be In-charge of the Indian Institute of Handloom Technology in respect of Administration, Research Section and also imparting training to the candidates in improved methods of handloom weaving, dyeing and designing.
2.	SL(Text.)(Level-10) 15600-39100 + 5400	02	00	1. Handling lecturers both theory and practical in the subjects of Weaving, General Textile Technology and Textile Testing for the Diploma Course. 2. To be overall in-charge of the Weaving Section of the Indian Institute of Handloom Technology. 3. Guiding the students in projects work and to attend research and development work.

3	SL (T.P.)(Level-10) 15600-39100 + 5400	01	01	Handling lecturers both theory and practical in the subjects of Textile Chemistry for the Diploma Course. To be overall in-charge of Chemical Processing Section of the Institute, as and when required. To guide students in project work
4	AD.Gr.-II (NT) (Level-7) 9300-34800 + 4600	01	01	In charge of Establishment, Administration, House Keeping, Budget and account, Vigilance, and security. Functioning as DDO, Co-ordination work. Maintenance of office buildings and premises and hostel premises. Organizing of Board of Examiners meeting, ACP/DPC, promotion/appointments, discipline, enquiries pertaining to administration etc.

Staff: department /designation, roles, duties and responsibilities

S. No.	Post & Pay scale with GP	Sanctioned Strength	No. of post vacant	Roles and Responsibilities
5	Sr. Instructor (W) (Level-6) 9300-34800 + 4200	02	00	Handling Theory Classes for Diploma Course including computer Aided Designing, Textile Testing, Weaving. Technical services including training programmes and Project work of students, Supervision of Designing, Weaving & Textile Testing Section.
6	Stenographer Gr.-I (Level-6) 9300-34800 + 4200	01	01	Stenography work, attending the work of Diploma examinations. Work related to Board of Examiners, Board of Studies and Governing Body. Preparation of Diploma Certificates, mark cards, verification and totaling of answer books, tabulating. Marks in the Central Marks Register, preparation

				of results, rank lists etc.
7	Assistant (Level-6) 9300-34800 + 4200	01	00	All works related to Establishment/service matters gazetted and non-gazetted staff. Typing work. Preparation of RR, retirement, pension, gratuity and other related work.
8	Instructor (P) (Level-5) 5200 -20200 + 2800	01	00	Handling Theory / practical Classes for Diploma Course in Textile processing / Chemistry subjects. Technical services including training programmes and project work sponsored by outside agencies – Project work of students, Supervision of Textile chemistry Section.
9	Demonstrator (P) (Level-4) 5200 -20200 + 2400	01	00	Handling Practical Classes for Diploma Course in Chemistry / Processing subjects. Technical services including training programmes and project work sponsored by other agencies and project work of students.
10	Demonstrator (W) 5200 -20200 + 2400	01	00	Handling Theory Classes for Diploma Course including CAD. Supervision of work in the Research & Development Section. Technical services including training programmes and project work sponsored by other agencies and project work of students.
11	UDC (Level-4) 5200 -20200 + 2400	01	01	Handling cash work. Admission of students to DHTT Courses and related work. Typing work. Disbursement of stipend, collection of fines, cash handling etc.

Technical officers: department /designation, roles, duties and responsibilities

S. No.	Post & Pay scale	Sanctioned	No. of post vacant	Roles and Responsibilities
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	with GP	Strength		
12	Lab Assistant (P) (Level-2) 5200 -20200 + 1900	02	01	Attend to the work in Lab. Assisting the Demonstrators in conducting practical classes.
13	Lab Tech. (W) (Level-2) 5200 -20200 + 1900	01	00	To do the work in testing, designing and weaving practical's and projects.
14	Lab Attendant (W) (Level-1) 5200 -20200 + 1800	02	00	To maintain all machine & equipments of laboratory in order and keep those neat & clean. To assist weavers in various preparatory and weaving process of the section.
15	Lab Attendant (P) (Level-1) 5200 -20200 + 1800	01	00	To maintain all machine & equipments of laboratory in order and keep those neat & clean. To assist demonstrator & Instructor in processing section.
16	MTS	05	05	
17.	Jr. Weaver	01	01	
18.	Attendant (Weaving)	01	01	
19.	Sr. Printer	01	01	

Total Project Cost:

The project work for IIHT Fulia has been started in the year of 2014-15, at Mouza Buincha, JL NO. 70, P.O. Fulia Colony, P.S.- Shantipur, District- Nadia, pin – 741402, in a land of area of 5.38 acres. The built up area proposed in sqm is 10812.28. The cost of the project

initially considered is 49.28 crores, later revised to 75.95 crores as per the latest fund allocation from Govt. of India. This cost includes construction of Admin cum Workshop building (Incl. Admin section, Laboratories, Class rooms, Director/Faculty offices etc.), Boys and Girls Hostel, Type- II,III, IV, V quarters for faculties and staffs, Power House, ETP , Pump house etc all inside the same campus.

Conceptual Master Plan for Main Campus Development :

Entire process of the development of the main campus is being done by Central Public Works Department. A total of 10812.28 square meter area is proposed built up area, in which Admin cum workshop building, Boys hostel, Girls Hostel, Type-II,III, IV, V Quarters for Faculty and Staffs etc. is being developed by CPWD.

In Admin Cum workshop Building there is Reception Area, Administrative office, Work Shop, Central Store, Director Office, Faculty Rooms available in Ground floor Plan.

The first Floor is consisted with Class Rooms, Laboratory, Computer center, Library and Reading Hall.

The second floor is consisted with Engineering Drawing Hall, Class Rooms, Seminar cum Multipurpose Hall, Textile Laboratory, Common Rooms for Girls and Boys, Cafeteria etc.

Boys Hostel has total four floor which consisted with 48 rooms and a Dining Hall whereas Girls Hostel has 20 Rooms and a Dining Hall in two Floor.

Following is the Carpet area and Building details for the main campus development.

Room No.	Room type (mention Class room / Lab / Toilet, etc.)	Carpet area (in sq m)	Completion of Flooring	Completion of Walls and painting	Completion of Electrification and lighting
Instructional Area					
B1/I3	Classroom	66	YES	YES	YES
B1/I1	Laboratory	66	YES	YES	YES
B1/I12	Classroom	66	YES	YES	YES
B1/I21	Drawing Hall	134	YES	YES	YES
B1/I2	Laboratory	66	YES	YES	YES
B1/I5	Laboratory	66	YES	YES	YES
B1/I9	Laboratory	66	YES	YES	YES
B1/I10	Laboratory	66	YES	YES	YES
B1/I11	Laboratory	66	YES	YES	YES
B1/ I8	Computer Centre	174.5	YES	YES	YES
B1/I7	Library reading room	301	YES	YES	YES
B1/I6	Language Laboratory	66	YES	YES	YES
B1/I4	Tutorial Room	33	YES	YES	YES
B1/I22	Classroom	66	YES	YES	YES
B1/I19	Textile Laboratory	200.28	YES	YES	YES
B1/I13	Seminar Hall	134	YES	YES	YES

Administrative Area					
B1/A10	Housekeeping	14.76	YES	YES	YES
B1/A12	Security	25.36	YES	YES	YES
B1/A14	Maintenance	13.35	YES	YES	YES
B1/A4	Faculty Room	27	YES	YES	YES
B1/A13	Pantry for Staff	12.56	YES	YES	YES
B1/A6	Exam Control Office	33	YES	YES	YES
B1/A2	Principal Directors	32.5	YES	YES	YES

	Office				
B1/A15	Office All Inclusive	202	YES	YES	YES
B1/A1	Board Room	23	YES	YES	YES
B1/A3	Placement Office	41.75	YES	YES	YES
B1/A7	Central Store	32	YES	YES	YES
B1/A9	Workshop	244.66	YES	YES	YES
B1/A5	Departmental office	23.5	YES	YES	YES

Amenities Area

NAME OF BUILDING	ROOM TYPE	CARPET AREA IN SQUARE METER PROPOSED	Completion of flooring	Completions of walls and paintings	Completions of electrifications and lighting
Admin cum workshop	Toilet	162.21	YES	YES	YES
Girls' Hostel	Girls' Hostel	1530.63	YES	YES	YES
Admin cum workshop	Stationery Store	13.5	YES	YES	YES
Admin cum workshop	Cafeteria	171.5	YES	YES	YES
Boys' Hostel	Boys Common Room	78.5	YES	YES	YES
Boys' Hostel	Boys' Hostel	2854	YES	YES	YES
Admin cum workshop	First aid cum Sick Room	14.5	YES	YES	YES
Girls' Hostel	Girls Common Room	78.5	YES	YES	YES

FACULTY DATA:

Sr No.	Faculty Name	Post Held	Qualification	Experience	Length of Service
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1	Dr. Prakash C dearprakashc@gmail.com 9080472901	Director (Institute)	M. Tech/ PhD.	Industry	1 Year
				Teaching	18 years
2	Anas Shah B. anas.shah@gov.in 9400932190	Senior Lecturer (Textiles)	B.Tech.	Industry	2 Year 5 months
				Teaching	9 years
3	Dr. Reetuparna Roy reetuparna.roy@gov.in 9748160615	Senior Lecturer (Textiles)	B. Tech/ PhD	Industry	2 Years
				Teaching	11 Years

Technical staff – Lab Assistants :

At present total 9 Technical staffs are working here, the posts are as follows; 2 Senior Instructor (Weaving), 1 instructor (Processing), 1 Demonstrator (Weaving), 1 Demonstrator (Processing), 1 Lab Attendant & 1 Lab Technician (Weaving) and 1 Lab Attendant & 1 Lab Technician (Processing).

STAFF DETAILS:

Sr. No.	Technical Staff Name	Post Held	Qualification	E-mail	Contact No.
1	Sh. Chhitar mal	Senior Instructor(weaving)	B.Tech	cmnanglia@gmail.com	7976757576
2	Sh. Saikat Bhattacharyya	Senior Instructor(weaving)	B.Tech	edgeofocean@gmail.com	7339226896
3	Sh. Somnath Sarkar	Instructor(Processing)	DHT	som.tex.2007@gmail.com	9434107988
4	Sh. Rajivganthi P	Demonstrator(weaving)	DHTT	rajiviiht@gmail.com	9382817517
5	Sh. Uma Shankar Singh	Demonstrator(Processing)	DHT	us.sng@gmail.com	7477576464
6	Sh. Rupak Das	Lab Assistant(Processing)	DHT	rupak13das@gmail.com	8250313756
7	Sh. Pramod Kumar Koli	Lab Technician(weaving)	DHTT	kolip257@gmail.com	8109643335
8	Sh. Subrata Basak	Lab Attendant (weaving)	DHT	subratasak01@gmail.com	9051603766
9	Sh. Hareesha C	Lab Attendant (Processing)	DHT	harirock.chandrashekar@gmail.com	8171361027

INDUSTRY LINKAGE:

This Institute is established under Development Commissioner of Handlooms, so the main industry linkage it has is the Handloom weaving sectors all over the state and the country. Except this the Institute has intellectual linkages to the textile industries by providing technical manpower to them.

